

## **Producing materials for EMI classes - the role of tip sheets for students**

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### **Abstract**

In English as a Medium of Instruction (EMI) courses, students are challenged to improve their comprehension skills along with the discipline content. Numerous groups with students with different English proficiency levels make it harder for the instructor to keep track of the learners' performance and give helpful feedback. During an online English as a Medium of Instruction (EMI) course offered by the Ohio University and the Online Professional English Network (OPEN), sponsored by the U.S. Department of State (Fall 2021), the participants, professors from various fields of knowledge who are engaged in English as a Medium of Instruction (EMI) courses in their institutions, had the opportunity of elaborating a portfolio for their own courses. This portfolio included lesson plans and syllabus, as expected, but also tip sheets for students. These tip sheets work similarly to commonly used handouts, whose aim is to facilitate the learners' comprehension by offering an overview of the course/class/presentation. Nevertheless, these tip sheets have particular purposes and structures. In this work, we will introduce the Reading and Vocabulary Student Tip Sheet, the Learning from Lectures Student Tip Sheet, and the Participation Student Tip Sheet elaborated for the online course, as well as discuss the elements that integrate them.

**Keywords:** English as a Medium of Instruction (EMI), teaching resources, active learning, learning materials.